# The Program Assessment Process at VTSU

1. Annual Program Assessment Process Begins
2. Programs Select Faculty Program Assessment Leads
3. Assessment Leads Given Access to the PA Repository & Materials
4. Assessment Leads Attend CTLI Fall Program Assessment Workshops
5. Is the Program Externally Accredited?
	* Yes: Annual External Accreditation Document Review Process Begins
	* No: Annual VTSU Document Review Process Begins
6. Begin Annual Program Assessment Work
7. Consultations Needed?
	* Yes: Meet with the CTLI and/or Institutional Research
	* No: Complete Annual Program Assessment Work
8. Assessment Leads Submit Documents to the Appropriate Program Coordinator
9. Program Coordinator Reviews Checklist for Completion
10. Is the Submission On-Time and Complete?
	* Yes: Appropriate Academic Dean Reviews Documents for Quality
	* No: Assessment Lead(s) Sent a Request to Revise and Resubmit
11. Quality Standards Met?
	* Yes: Appropriate Academic Dean Reviews Documents for Quality
	* No: Assessment Lead(s) Sent a Request to Revise and Resubmit
12. Assistant to the Dean Saves Documents into the Program Assessment Repository
13. Annual Program Assessment Process Completed